

Big Heart Home Health Care  
8522 Garfield Blvd.  
Garfield Hts. OH 441125  
216-551-5926 Phone/440-815-2237 Fax

**ENROLLMENT AGREEMENT**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ S.S number \_\_\_\_\_

*I am hereby enrolling in the following academic program and my enrollment is subject to the terms and conditions stated in the enrollment agreement.*

Check	Program	Registration Fee	Book Fee	Laboratory Fee	Tuition	Total Cost
	HOME HEALTH AIDE	\$37.50	\$0	\$0	\$212.50	\$250

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Program Name: HOME HEALTH AIDES**

Program length: 60 Clock Hours. This program is normally completed in 2 calendar weeks.

Total cost of the program at current tuition and fee rates: \$250.00

### **Cancellation and Settlement policy**

This enrollment agreement may be canceled within five (5) calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty (30) days after cancellation. This provision shall not apply if the student has already started academic classes.

### **REFUND POLICY**

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. There is one (1) academic term for Home Health Aide program that is 60 clock hours in length. Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by Ohio Administrative Code section 3332-1-10:

1. A student who withdraws before the first class and after the (5) day cancellation period shall be obligated for the registration fee
2. A student who starts class and withdraws before the academic term is 15% complete will be obligated for 25% of the tuition paid plus the registration fee.
3. A student, who starts class and withdraws after the academic term is 15% but before academic term is 25% completed will be obligated for 50% of the tuition paid plus the registration fee.
4. A student who starts class and withdraws after the academic term is 25% completed but before the academic term is 40 completed, will be obligated for 75% of the tuition paid plus the registration fee.
5. A student who starts class and withdraws after the academic is 40% completed will not be entitled to a refund.

The school shall make the appropriate refund within thirty (30) days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of the student's attendance or participation in an academic school activity.